

## How to self-record CPD Accredited Activity

1. Login to your RACGP dashboard at https://www.racgp.org.au/login

Login ——		
User nam	e:	
Password	:	
Stay sig	ned in on this computer	

2. Either click 'My Account' in the top right hand corner of the page

# A MY ACCOUNT

then select 'myCPD' from the dropdown menu



Click 'VISIT MYCPD DASHBOARD' from the Member Home page



3. Click on 'Log' in the white bar at the top of the page





Healthy Profession. Healthy Australia.

## 4. Click 'Log CPD Accredited Activity' in the blue bar below the white bar

Quick log Log BLS Log CPD Accredited Activity

5. Under the heading 'Submit a self-directed CPD Accredited Activity (formerly Category 1)' select and complete the relevant form, based on the type of self-directed education you have completed. Each of these activities provides you with 40 CPD Accredited Activity points

#### Click on the links to access the self-directed CPD Accredited Activity forms

- Audit Individual or Small Group
- COVID Management
- Educator/Supervisor/Examiner
- Evidence Based Medicine Journal Club
- GP Research
- GP Working Overseas
- Higher Education/Professional Certification
- Peer Group Learning (formerly SGL)

- Peer Reviewed Journal Article
- Plan Do Study Act (PDSA)
- Random Case Analysis
- Specific Requirements
- Supervised Clinical Attachment

### Please note- you must:

- identify a mandatory minimum of **one** Domain of general practice; eg Applied professional knowledge and skills
- identify a mandatory minimum of one Curriculum contextual unit; eg Adult health
- nominate a Specific requirement eligibility category **if** you wish to apply for recognition from another college or group; upload required documentation or leave section blank
- complete the mandatory *Evaluation, reflection and activity improvement* sections